

SCHOOL REGULATIONS

Pupils are subject to the rules of the school and have its good name in their keeping at all times both within the school precincts and in the City.

1. Pupils must be punctual and regular in attendance from the first day until the last day of each term. A written explanation, signed by parent or guardian, is required in the case of absence, lateness, or non-preparation of homework.
All letters must bear the pupil's name and class.
2. No explanation of absence, except illness, is regarded as satisfactory unless special leave of absence has been previously obtained from the Headmistress. Permission to leave school for part of a day can be obtained only by a written request stating the reason, signed and dated by the parent or guardian. Such requests must be brought by the pupil to the Headmistress at least two days in advance.
Leave of absence for social engagements is not granted.
3. No member of staff may be interviewed in school by any parent or guardian without the previous sanction of the Headmistress.
4. No letters, postcards, etc., for pupils may be addressed to the school. Telephone calls for pupils in school are not received.
5. All property brought to the school or the playing field must bear the name of the owner, and no money or valuables must be left in classrooms or in cloakrooms. Each bicycle brought to school must have the owner's name and address clearly shown on it, and when left, must be padlocked to the bicycle stand.
6. No modification of school hours can be made except for pupils holding medical certificates.
7. Pupils who consistently fail to comply with school regulations, or whose record of work is unsatisfactory, may be required to enrol elsewhere.

M. G. McIVER,
Headmistress.

JAMES GILLESPIE'S HIGH SCHOOL FOR GIRLS

EDINBURGH, EH9 1DD

Headmistress—Miss MARY G. McIVER, M.A.



SESSION 1971-72

JAMES GILLESPIE'S HIGH SCHOOL FOR GIRLS

PRIMARY DEPARTMENT

There are fourteen classes, four of which are at the Preparatory, or Infant, stage. The two classes at each stage are divided on the basis of age, the younger girls in one division, the older in the other.

SECONDARY DEPARTMENT

There are four classes at each stage, each class composed of the girls belonging to one of the four Houses, Gilmore, Roslin, Spylaw and Warrender.

In the First Year all pupils follow a common course which includes English, French, Mathematics, Latin, Art, Homecraft and the three Sciences, as well as Music, Physical Education and Religious Education.

At the beginning of the Second Year certain options are available, involving Latin, Greek, German, Russian, Art, Homecraft and Computer Studies.

In the Third Year pupils are expected to settle into an S.C.E. course which normally comprises five, six or seven subjects; one or more subjects may be discarded at the end of the Fourth Year.

All girls are expected to complete at least five years of Secondary Education.

ADMISSIONS

Since applications are at present greatly in excess of the number of places available, admission has to be regulated by means of a test which is administered by the School.

Only girls whose parents, or guardians, are resident within the city of Edinburgh are eligible for consideration. Should the power to charge fees be restored to the Corporation, consideration will be given to their reintroduction with effect from Session 1971-72.

Admission to the Primary School does not confer right of entry to the Secondary Department at the end of the Primary Course.

PROGRESS REPORTS

Report cards are issued twice a year and these must be signed and returned by the parent or guardian. In addition, some afternoons and evenings are set aside for consultation with parents who will be given opportunities for discussion with the child's teachers. The Headmistress may be seen by appointment.

SCHEME OF HOLIDAYS FOR SESSION 1971-72

1ST TERM	Session begins	Wednesday, 18th August 1971.
	Autumn Holiday	Monday, 20th September 1971.
	Mid-Term Holiday	Monday, 25th October 1971 to Friday, 29th October 1971 inclusive.
	Term ends	Wednesday, 22nd December 1971.
2ND TERM	Term begins	Thursday, 6th January 1972.
	Term ends	Friday, 24th March 1972.
3RD TERM	Term begins	Monday, 10th April 1972.
	Spring Holiday	Monday, 17th April 1972.
	Victoria Day	Monday, 22nd May 1972.
	Session ends	Friday, 30th June 1972.

NOTE—Spring vacation includes Good Friday, 31st March 1972.

HOURS

PREPARATORY DEPARTMENT	. . .	8.45 a.m. to 1.10 p.m. with interval 11.00 to 11.15 a.m.
PRIMARY DEPARTMENT	. . .	Morning, 8.45 a.m. to 12.55 p.m. Afternoon, 1.55 to 2.55 p.m.
SECONDARY SCHOOL	. . .	Morning, 8.45 to 11.50 a.m. Afternoon, 12.50 to 3.30 p.m.

LUNCHES

A two-course lunch is provided daily for Primary and Secondary Department pupils. The charge (twelve pence) is payable in advance.

UNIFORM

The uniform detailed below is recommended as being suitable and economical for wear in school, and it is hoped that all parents will co-operate in providing it.

Blazer with crest on pocket.

School cap. (Primary: panama hat, if desired).

Navy blue skirt—gored or pleated. (Primary: tunic).

White blouse, with collar and long sleeves. Navy cardigan or pullover may be worn *with blouse*. (Primary: navy jersey may be worn, without blouse).

School tie.

Scarf, if worn, must be official school one.

Navy blue winter coat.

Black or brown shoes, which must be low-heeled and not cutaway.

Neutral coloured stockings or socks; white ankle socks may be worn in summer.

Lined winter boots or rubber boots must not be worn in the classrooms during lessons—girls should bring shoes to school for changing.

A light-weight waterproof which can be folded and carried in a school bag may be utilised in changeable weather, but this should be either navy or neutral in colour.

In the summer term, dresses of an approved pattern may be worn; particulars of material and style are available in school.

For Physical Education, a pleated wrap-over maroon sports skirt and a short-sleeved white aertex blouse—details available from Games Mistresses. (Primary: navy pants and white blouse. In Preparatory Department gym shoes should not have laces).

For Preparatory Department and for work in Science or Art rooms, an overall is advised.

A reasonable standard of neatness is expected of all girls and extreme fashions are not acceptable. Heavy make-up or jewellery will not be permitted. It is emphasised that these regulations must be observed.

EACH ARTICLE OF CLOTHING MUST BEAR THE OWNER'S NAME CLEARLY MARKED